

STARPLUS

DISPATCH

**QUICK
REFERENCE
CARD**



SP253-00

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Main Menu

Listen to Messages

1

WHILE LISTENING

- [6][1] Skip To Saved Msgs
- [6][2] Pause
- [6][3] Skip
- [6][4] Slow Down
- [6][6] Speed Up
- [6][8] Volume Down
- [6][9] Volume Up
- [7] Rewind
- [8] Fast Forward

AFTER LISTENING

- [1] Replay
- [2] Save
- [3][#] Delete
- [4] Forward
- [5] Reply
- [8] Date & Time

Send a Message

ABC
2

Record Message
When finished,
Press any key

- [1] Message OK
- [2] Listen
- [3] Cancel
- [4] Append
- [5] Re-Record

Enter Mailbox
Number
or

SEND OPTIONS

- [*][*] Spell Name
- [*][4] Guest Mailbox
- [*][5] System List
- [*][6] Outside
Number
- [*][7] Distribution
List
- [#] Go Back

- [#] Send As Is
- [*] Re-Enter
Destination
- [3] Cancel
- [6] Send Options

Extended Options

MNO
6

See
Auto
Attendant

Edit Personal Options

TUV
8

- [1] Greeting
- [2] Password
- [3] Name
- [4] Delete Sent Msg
- [8] Other

- [1] Notification
Settings
- [2] Mailbox State
- [3] Distribution
List
- [4] Guest
Mailbox

- [1] Private
- [2] Urgent
- [3] Cancel
- [4] Confirm
Delivery
- [5] Future
- [6] Send Msg

Transfer to Mlbx or Ext

OPER
0

- [1] Standard
- [2] Temporary
- [8] Other

- [1] Internal (Future)
- [2] Busy
- [3] Time Sensitive